

## **Vice President for Student Affairs**

The Vice President for Student Affairs serves as the representative of GAPSA to the Student Senate, University Senate, University Senate Consultative Committee (SCC), and the Student Senate Consultative Committee (SSCC). The Vice President for Student Affairs shall act as the liaison between graduate and professional students and the SCC and the University Senate. She is an advocate for GAPSA and communicator of graduate and professional student perspectives and policies to various University governing bodies. The Vice President for Student Affairs shall act as the coordinator and chief representative of the graduate and professional student senators during the meetings where these senators are present. This entails being the principal spokesperson for GAPSA at these meetings and events. The Vice President must be able to voice a wide range of opinions on issues concerning the graduate and professional students and the entire University community.

Specific duties of the Vice President for Student Affairs include attending the aforementioned meetings. Failure to attend these meetings may result in removal from these positions. At these meetings, the Vice President for Student Affairs must be prepared to give reports and summaries of current GAPSA activities, and articulate graduate and professional student concerns and positions. This requires being prepared to give statements to and answer questions posed by other members of a governing organization on GAPSA's official and unofficial positions on many different issues, ranging from concerns of specific members of the graduate and professional community to concerns about general University issues.

### **Position responsibilities:**

- Coordinate participation in abovementioned meetings with the other elected or appointed GAPSA officers, representatives, and student senators in the GAPSA coordinate College Councils.
- Be familiar with College Council and GAPSA positions and policies so that she can advocate on behalf of the students. This requires having command of the GAPSA Constitution, Student Senate Constitution, University Senate Constitution, and the Bylaws of each, as well as having familiarity with the concerns and perspectives of the various College Council representatives as they arise.
- Have regular interaction with GAPSA Assembly members at these meetings as well as with undergraduate senators, faculty members, and staff members with whom GAPSA has common cause.
- Act as a liaison to the Council of Academic Professionals & Administrators (CAPA), Civil Service Committee, and Faculty Senate.
- Attend all Executive Board and Assembly meetings.
- Provide monthly reports to the Assembly and the Executive Board.
- Attend GAPSA events and social functions.
- Hold at least one scheduled office hour per week.
- Serve on the Public Affairs Committee.
- Serve on various University committees as assigned by the GAPSA President.

**Annual Stipend:** \$3000

**Estimated time commitment:** 5 to 10 hours per week

***University of Minnesota governing bodies of which SSCC members are a part:***

**Student Senate Consultative Committee (SSCC):**

*Function:* Set agenda for the Student Senate Meetings. Discuss graduate and undergraduate student issues. Discuss a wide variety of student and University issues, form committees and task forces, and debate what issues to discuss at the Student Senate, SCC, and University Senate.

*Organizational relation to GAPSAs:* Representatives from GAPSAs sit on this committee, alternating between one and two representatives every year. Full committee is 10 + 3 ex-officio.

**Senate Consultative Committee (SCC):**

*Function:* Set agenda for the University Senate meeting. Discuss a wide variety of issues affecting students, staff, and faculty. Most of the agenda setting is done by the Business and Rules Subcommittee, with only contentious issues discussed before the full committee (for expedience).

*Organizational relation to GAPSAs:* Same as with SSCC, but dealing with faculty and staff as well as undergraduate students. Seven members of SSCC have voting status on this committee.

**Student Senate:**

*Function:* Discuss and resolve issues related to student campus life. Hold discussions with key University administrators. Discuss University and student concerns or conflicts with administrators.

*Organizational relation to GAPSAs:* 16 GAPSAs representatives (1 or 2 SSCC representatives plus GAPSAs senators). All GAPSAs representatives have voting status. Full Student Senate consists of 60 students.

**University Senate:**

*Function:* Discuss and resolve issues affecting segments of the University population as well as issues affecting the University as a whole. Approve University policies and procedures.

*Organizational relation to GAPSAs:* All GAPSAs senators have voting status (including the SSCC representatives from GAPSAs). GAPSAs representatives may voice their opinions on issues affecting specific colleges or graduate and professional students as a whole.