

**VICE PRESIDENT FOR FINANCE**

Abu Jalal

**DECEMBER 6, 2006**

Fellow Assembly Members,

Currently GAPSAs is in the process of preparing the Student Services Fees Request for the academic year 2007-2008. In our last Executive Committee meeting, there was an extensive discussion on the line items of our budget – areas where may need to request more money and the areas where we may decrease our expenses.

As you are aware, GAPSAs's fees request includes the requests of the 10 constituent College Councils. The deadline for the submission of the Council Budget Requests is December 31<sup>st</sup>. If you need any assistance with filling out the forms, please contact me.

All members of the Executive Committee will have some role in preparing and presenting the fees request. We expect to have our final draft available for the Executive Committee to discuss and act on the 17<sup>th</sup> of January, 2006. Afterwards, the final draft will be forwarded to the Assembly for comments and suggestions. Finally, we will submit the fees request on the 24<sup>th</sup> of January.

All college councils are required to send at least two persons to the fees committee presentations, usually scheduled in February. We will keep in touch with the Council Presidents regarding this matter.

If you have any questions, please contact me.

Thank You,

Abu Jalal

Phone: (612) 703 6154

E-mail: [ajalal@csom.umn.edu](mailto:ajalal@csom.umn.edu)